

FMD Architects, INC. dba **SHELTER PLANNERS OF AMERICA** Professional Design Services for Nassau County Animal Services Campus

Due: April 17, 2025



"Shelter Planners of America"

A Division of FMD Architects

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ShelterPlannersofAmerica.com

TAB 1

Cover Letter



"We have just completed our new animal shelter and feel we have one of the best planned and designed SPCAs in the state. We have been delighted with the level of experience and skill Shelter Planners of America has brought to our new 12,000 square foot project. They clearly understands all of the functions that take place in a shelter and how a well designed shelter will make everything operate smoothly. It has been personally and professionally rewarding to work with you to reach our goal of an outstanding shelter"

-Ann Anderson, Executive Director, Rockingham/Harrisonburg SPCA, VA

TAB 1 - Cover Letter

April 16, 2025

Nassau County
96135 Nassau Place, Suite 2
Yulee, FL 32097

RE: Request for Qualifications - Professional Design Services for Nassau County Animal Services Campus - RFQ NO. NC25-010-RFQ

Dear: Selection Committee

Shelter Planners of America (SPA) is pleased to present to Nassau County our team and qualifications for professional architectural and engineering services for the new Nassau County Animal Services Campus. We are familiar with the urgency and timing/funding challenges this project is currently facing, and eager to be part of the solution. We are well-prepared to design plans and prepare construction documents for a pragmatic, animal welfare compliant and esthetically pleasing project within budget, including bidding and negotiations and construction administration services. **We have worked with over 750 animal shelters, the majority of which were for public entities, giving us an understanding of public financing and fiscal responsibility of design projects.**

Our firm is uniquely positioned to help the county bring this much-needed project to fruition. We have a Florida Presence with our Project Manager and Construction Administrator just a 3-hour drive away, and able to be at the site for same-day meetings. Key members of our team also operate out of our Dallas, TX office with quick, direct access to Jacksonville, and our Ohio-based teammates are in the same time zone and also short flights away. Our collaborative and integrated team has the capabilities and capacity to address the specialized needs of this project including a challenging site, complex multi-story design requirements, architectural design-specific criteria, and animal welfare expertise. We are confident our team is a great fit for this project and can help create a building that you can afford to build in a timely manner, that assists with your goals of a 95% live release rate. Our efforts will help you optimize costs while ensuring your newer policies can remain intact for the health and welfare of the animals, staff and volunteers.

We will provide the county our qualifications, responses that demonstrate competence and ability to meet schedules, recent experience in other complex animal shelter projects, the services we will provide and information in our delivery and approach.

As Principal of SPA, I am authorized to submit this response to answer any questions and bind SPA into an agreement. We are eager for this opportunity to help Nassau County bring about the successful completion of this important project. You can reach me anytime at 330.690.6736.

Respectfully submitted,



Mark D. Moore
Principal

We welcome opportunities to create complex, multi-story buildings.



This Project in Warwick, NY consists of 800,00 SF of finished space and a parking garage.

TAB 2

Table of Contents



"A note of thanks for your wonderful help in planning our expansion. The renovations and additions blend in to look like the entire shelter is new. We get many compliments on the design that promotes the comfort and health of the animals and offers bright open spaces for the public. Also, we were extremely pleased that the project was completed under budget and on time. We love the results".

-Mari Lee Schwarzwald, Executive Director, Humane Association of Warren County

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TAB 3

Firm Experience and Qualifications



"The shelter is very well designed and I'm often impressed at the attention that was given to the even the small details that make a big difference."

- Ms. Austin Gates, Executive Director, Humane Society of Sedona

TAB 3 - Firm Experience and Qualifications

Firm Name and contact information:

"Shelter Planners of America"

A Division of FMD Architects, Inc.

We are a full-service architecture and interiors firm with in-house planners, designers, architects, equipment specialists, construction administrators, and support staff. We maintain strong relationships with engineering consultants to bring a complete design solution with a high level of service for our clients.

Our Purpose

To provide an unparalleled architectural and design experience that reflects our clients' visions and contributes to the betterment of communities and animal welfare nationwide.

Background and Years of Experience

Established in 1993

The Firm has functioned continuously since 1993 providing Animal Shelter Design Services nationwide and our founder has roots in the design of animal shelters back into the 1970's. **SPA is located in greater Dallas, TX and parent company FMD Architects, Inc. is located in Fairlawn, OH.**

Experience with over 750 Animal Shelters

Our team has been involved with over 750 Animal Shelters ranging in size from small to large, renovations and expansions to brand new ground up projects. We have worked with Humane Societies and other private organizations as well as County or municipal animal control agencies.

FMD Architects is the parent company of Shelter Planners of America. We are based out of Akron, Ohio, licensed in 35 states, and are proud to have been serving communities for 34 years. Our largest percentage of work is in Animal Care and has continued to grow over the last 16 years. This specialized knowledge helps enhance the internal workings of the veterinary care and hospital components of our Shelter project designs that are developed in our Dallas, TX branch office, Shelter Planners of America.

FMD was established in 1990 by founding owner Michael DiMaio to be highly client focused. The firm's initial values led us to be honest, fair and to work with integrity. This culture has been carried on by Mark Moore and Melanie Friedman, who took over the firm in 2008. We have continued these important values, and added to this foundation when we took the firm national in 2010. When you work with FMD, you will experience collaborative, team-oriented leadership that is delivered with authenticity and total commitment.

Number of Employees

- 1 Animal Shelter Architect
- 2 Animal Care Design Professionals
- 1 Veterinary Consultant
- 1 Animal Shelter Operations Consultant
- 3 Registered Architects
- 1 Interior Designer
- 3 Construction Administrators and specification writers
- 6 Architectural Job Captains
- 3 Administrative



In total, SPA and parent company FMD have 28 staff members to assist in bringing your project to completion.

Locations of Offices

1000 Texan Trail, Suite 260
Grapevine, TX 76051

3200 West Market Street, Suite 205
Fairlawn, OH 44333

Remote Staff: **Tampa, FL**/Nashville,TN/Cincinnati, OH

Our team is fully integrated and nearly all work is completed utilizing a combination of offices and remote staff. For this project, we would utilize all locations, with Dallas taking the lead on the shelter-specific portions of the project and Ohio supporting with production, shell/envelope, design, quality control, and project oversight. Our project management, construction administration will come from Florida. Please refer to our organizational chart for where individuals are located.

Accomplishments on previous, similar projects

The pages immediately following highlight our accomplishments on previous, similar projects. The majority of these projects represent animal shelters. Because of our expertise, we are often requested as a consultant to other architectural firms. We can best showcase our strengths as an Architect of Record on highly complex, multi-story projects by including a few non-animal related projects as well, at the back of this section.

Florida Small & Minority Business Assistance Act

Our firm is not a certified minority business enterprise.



"Shelter Planners of America"

A Division of FMD Architects

Humane Fort Wayne

Formerly: Allen County SPCA

Fort Wayne, IN

25,600 SF
\$10.5 M
Completed: 2024

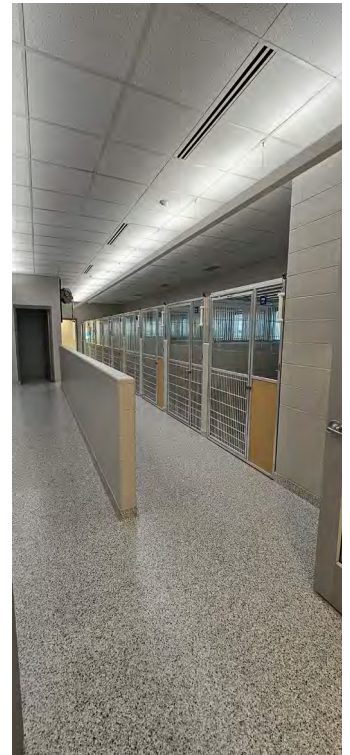
Client Contact:
Jessica Henry-Johnson
Executive Director
260-414-2298
jhenry@humaneftw.org



Allen County SPCA first commissioned SPA to prepare a Needs Assessment Study and Conceptual Design for a new animal shelter. Along the journey they merged with Hope for Animals that provided low cost spay and neuter services in the area and eventually changed their name to Humane Fort Wayne. The new facility has housing for cats and dogs and an indoor dog training facility. A public education center and a large medical clinic that serve both the shelter's animals as well as provide low cost services to the public in need. Shelter Planners of America served as the Shelter designer and the Design Collaborative of Fort Wayne served as the Architect of Record.

"I find their staff to be genuinely interested in the success of the organizations with whom they partner, and - as a firm dedicated entirely to shelter architecture - I see them at animal welfare conferences, etc., staying committed to the latest advances in sheltering."

-Jessica Henry-Johnson, Executive Director



Liberty Dogs Training Campus

Reno, Nevada

90,000 SF

Estimated: \$40M

Design: 2020

Client Contact:

Jerleen Bryant

Former Exec. Director

775-870-3080

jbryant@nevadahumanesociety.com



The Dave and Cheryl Duffield Foundation wanted to build a new dog training campus to train dogs to be “service dogs” for veterans. Their initial plan was to graduate 100 to 160 dogs per year. After an initial training with the dogs, a veteran would then come to the facility for a 3-week period to live and train together with their new service dog. Shelter Planners of America was brought in to prepare a Needs Assessment and Conceptual Design for the facility and then later developed full scale renderings of the campus master plan concept. This 90,000 SF concept included housing for 200 dogs and support spaces as well as a separate administrative building with housing for veterans participating in the program. The project was placed on hold after COVID and then new leadership came in. It was eventually constructed in 2024.



Harris County Pets

Formerly: Harris County Veterinary Public Health Facility
Houston , TX

48,000 SF

\$24M

Completed: 2020

Client contact:

Michael White DVM,
Former Executive Director
936-588-9466



Harris County Veterinarian Public Health Facility serves the un-incorporated portions of Harris County with a human population of 1.8 million and animal intake of 24,000 annually. The facility was designed to house 400 dogs, 200 cats, as well as other animals with multiple wings of adoption and stray holding, separate quarantine and isolation areas, and complete separation of cats from dogs. The facility also features a 6,500 SF animal hospital that not only serves the animals at the shelter, but also the general public. Shelter Planners of America served as the Shelter designer for Houston based architecture firm Kirksey.



San Bernardino County Animal Care Center

Bloomington, CA

75,500 SF

\$40M

Construction Start: 2025

Projected Completion: 2027

Client contact:

Kenneth Hylin,

Sr. Project Manager

909-708-6463

Kenneth.hylin@res.sbcounty.gov



This shelter is one of several that serve America's largest county. Located in Bloomington, this facility is designed to house 280 dogs, 270 cats, and some other animals. The facility is a campus layout and includes a medical clinic that also serves the public, convertible dog kennel design, two story administrative building, separate buildings for cats and other animals, four dog exercise yards, and a drive through ACO drop off with a truck wash. This facility boasts a contemporary design with an emphasis on natural lighting and creating a warm, welcoming environment. Shelter Planners of America served as the Shelter designer for California based architecture firm Miller Architecture.



Humane Society for Hamilton County

Fishers, IN

40,000 SF

\$10M

Completed: 2021

Client Contact:

Rebecca Stevens, CEO

hamiltonhumane75@gmail.com

(317) 773-4974



The Humane Society for Hamilton County serves the entire county with a human population of 360,000 and has an animal intake of 3,415 animals per year. The facility is designed to house 106 dogs and 214 cats. It features a combination of "quick clean dog kennels", Indoor back to back dog runs, and indoor/ outdoor dog runs. The cat housing is a combination of two compartment cages, cat runs and free roam cat rooms. There is an onsite medical facility, an indoor dog play room, and dog behavior area. SPA served as Animal Shelter Designer and Curran Architecture of Indianapolis was the Architect of Record.

"The time you took to really understand the nuance and needs of our organization made all the difference in helping us maximize every bit of the 40,000 square feet we had to work with. Your extensive experience designing and building hundreds of animal shelters identified several areas in our original plan that would have resulted in process inefficiencies and additional cost to redo down the road.

Our investment in having you and your team conduct a study of our facility, county's demographics, and future growth, as well as counsel on every aspect of our design, was a Godsend. I would encourage any organization looking to expand or design a new facility to enlist the counsel and services of you and your amazing team."

-Rebecca Stevens, President and CEO



Humane Educational Society

Chattanooga, TN

30,474 SF

\$9.8 M

Completed: 2022

Client Contact:

Bob Citrullo, Former

Executive Director

Humane Education Society

Phone: 423-509-2795

Email: Bob.citrullo@gmail.com



The Humane Educational Society is a private, non-profit animal shelter that serves the unincorporated portion of Hamilton County, TN and several cities, which have a human population of approximately 180,000 in 2015 and the shelter received approximately 4,400 animals. The shelter was housed in an old children's home that was sub-standard in many respects. The new facility has housing for 180 dogs and 160 cats. The project features a full Medical Clinic, Education Center, and a drive through Sally port. The floor plan has a dual corridor system, one for the public to access the animal housing, and one for staff that provides convenient access to support services. This arrangement allows the staff to move about the facility "behind the scene" and carry on day to day operations without bothering public visitors. SPA served as Animal Shelter Designer in association with Franklin Architects, who serves as the Architect of Record.



Williamson County Animal Center

Franklin, TN

32,000 SF

\$12.8M

Completed: 2022

Client Contact:

Williamson County, TN

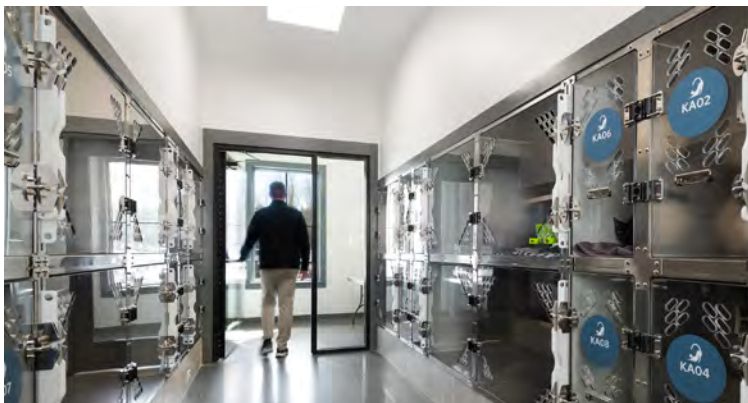
Ondrea Johnson, Director

615-927-5450

ondrea.johnson@williamsoncounty-tn.gov



This is a County owned and operated animal shelter that serves all of Williamson County, TN. They are supported by a local non-profit, Friends of Williamson County Animals. The new shelter was designed to house approximately 90 dogs and 180 cats, representing a 20% increase in capacity to support the growing population. It features a full Medical Clinic for the animals, an indoor dog play area, and a large Education Center and supports the county's 96 % Live Release Rate. The design had to comply with the City of Franklin's requirements and has an aesthetic feel unique to the community. SPA worked in association with 906 Studio Architects, who serves as the Architect of Record.



Humane Society of Southern Arizona

Tucson, Arizona

36,000 SF

\$7.5 M

Completed: 2018

Client contact:

Humane Society of Southern Arizona

635 West Roger Road, Tucson, AZ 85716

Brandy Burke, COO

Phone: 520-321-3704 ext.183

Email: bburke@hssaz.org



The Humane Society of Southern Arizona is the oldest and largest nonprofit in southern Arizona dedicated to serving pets and the people who love them. Strategically planned to be relocated to the zip code most needing prevention resources, the new 37,000 SF facility is located on 5 acres and features a full medical clinic, a large educational center for the community, 117 dog kennels, space for 74 cats, as well as space for other types of animals.

Shelter Planners of America was the Shelter Design Consultant, the architect of record is Tucson based The Architectural Company. The project is designed utilizing a campus plan with multiple outdoor spaces between buildings. The exterior design features bright colors.



Beaufort County Animal Services and Hilton Head Humane Association

Beaufort, SC

20,000 SF

\$7.4 M

Completed: 2018

Client contact:

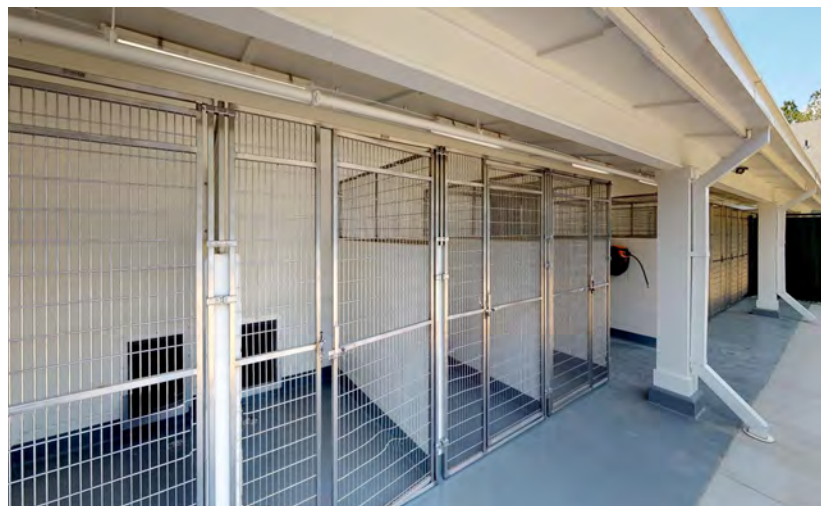
Andrea Atherton

843-255-2693

Email: aatherton@bcgov.net



Beaufort County, SC constructed a new animal shelter on a more visible site to replace their existing shelter. The new site was master planned into a new County park with adjacent proposed dog park, and the exterior design is based on a traditional "low country" design. The new shelter is in cooperation with the Hilton Head Humane Association that will operate the Adoption center. In addition, they operate the Spay/Neuter Alliance Clinic that will relocate to this site. The complex building needs for all three operations, on one site are well organized and have three distinct entrances for the public. Shelter Planners worked in association with Glick-Boehm Architects to bring this project to completion.



Animal Care Center of New York City

Bronx, NY / Queens, NY

33,000 SF

Cost TBD

Needs Assessment &
Conceptual Design: 2016

Client contact:

Animal Care Center of New York City

Risa Weinstock, Executive Director

11 Park Place, Suite 805 New York, NY 10007

Phone: (214) 442-2061

Email: rweinstock2@nycacc.org



Shelter Planners of America assisted with planning with planning for the future needs and concept design for a full-service shelter in the Bronx to replace the previous Admissions Only Center. The site's size limitations to a multi-story solution for the large complex facility needs. Two - compartment dog housing utilize bark-walls in public adoption areas and separate access corridors for kennel cleaning and staff use. Separated medical and quarantine areas are adjacent to a large medical clinic and surgical ward. All animals have access to natural light with cat porches, exercise courtyards and rear play yards. An education center is accessible to the public off the adoption lobby, while additional staff spaces and rental areas encompass the second floor.



TAB 4

Staff Qualifications and Project Team



"I cannot speak highly enough of the patience, professionalism and friendship that we encountered, and still have with [Shelter Planners of America.] Leading this huge project for me was very stressful, Shelter Planners of America made it so much easier with their advice and knowledge. I would recommend Shelter Planners of America to any company that is considering a re-model, or build from scratch animal shelter."

-Patty Gillmore Stecher, Executive Director, Western Arizona Humane Society

TAB 4 - Staff Qualifications and Project Team Organizational Chart



SPA team members listed are key project personnel - our entire team is 28 people between Ohio and Texas and we will have architectural, interiors, technical, and administrative support provided as needed for the successful completion of project deadlines.

Mark Moore, Principal

Animal Care Specialist, Cost Estimator
Principal, Ohio Office
330-836-2343
mark@spousa.com



EDUCATION

Victor Valley College

PROFESSIONAL AFFILIATIONS

AAHA
Fear Free Certified Professional
Construction Specification Institute

EXPERIENCE OVERVIEW

As a Principal with more than 42 years of experience, Mark has been with FMD (SPA's parent company) for 25 years. He believes that every project is unique and should meet the needs of each individual client. He also believes that a positive experience is paramount to the overall outcome and success of a project. Through his specialized experience in over 16 years in the animal care industry, he brings together a wealth of knowledge and professionalism that goes well beyond the basic structure. He has built strong relationships with highly recommended vendors in the industry for equipment, turf, cleaning protocols and products, as well as medical gas and HVAC system designs. He also has helped clients to get connected to appropriate lenders for financing, bringing a complete solution for all project needs.

REPRESENTATIVE ANIMAL SHELTER CLIENTS

- Berea Animal Rescue Facility – OH
- Charles County Animal Shelter Needs Assessment – MD
- Happy Tails Rescue – MN
- Humane Society of Summit County
- Linda L. Kelley Animal Shelter Needs Assessment & Shelter – MD
- Mahoning County Animal Humane Society – OH
- Paws Animal Cat Shelter – OH
- PAWS Atlanta Animal Shelter – GA
- SPCA Annapolis Shelter – MD
- St. Mary's Animal Shelter – MD
- St. Mary's County Animal Shelter Needs Assessment – MD
- Traveling Tails Rescue – IL
- Van Wert County Humane Society Feasibility Report - OH
- Wagging Tails Animal Rescue – OH
- Warwick Valley Human Society – NY
- Wood County Humane Society - OH

ADDITIONAL RECENT ANIMAL CARE EXPERIENCE

- PAWS With A Cause - MI
- Trinity Veterinary Hospital - OH
- VetERinary Specialists of the Rockies - CO
- Queenstown Veterinary Hospital - MD
- Riverbank Animal Hospital - NC
- Animal Medical Center of Middletown - KY
- Clarksburg Animal Hospital & Boarding Facility - MD
- Rehoboth Beach Animal Hospital - DE
- Aurora Animal Care Center & Aurora Kennel - OH
- Pine Meadow Vet Clinic - FL
- Redstone Animal Hospital - CO
- Seville Animal Hospital - OH
- Lewisburg Animal Hospital & Compound - TN
- Memorial Animal Hospital & Boarding Facility - OH
- Creekside Animal Clinic & Boarding Facility - OH
- Upper Arlington Vet Hospital - OH
- Jacksonville Animal Hospital - AR
- Countryside Animal Hospital - FL
- The Meadows Veterinary Center - CO
- Sebring Animal Clinic - OH

Michael Barnard, A.I.A., ACO

Animal Shelter Architect
Principal, Texas Office
817-265-8522
mike@spoausa.com



EDUCATION

Bachelor of Science in Architecture, Magna Cum Laude
University of Texas at Arlington, 1980
Animal Control Officer Training
Animal Welfare Education

Humane Society of the US annual conference
Best Friends annual conference
Texas Unites for Animals annual conference
Society of Animal Welfare Administrators annual conference

ARCHITECTURAL REGISTRATION

National Council of Architectural Registration Boards, 2000
State Licenses: Texas, Oklahoma, Louisiana, Indiana, Oregon, Michigan, Tennessee, Florida, Virginia, North Carolina, Hawaii, New York, Mississippi, Pennsylvania, Kansas, Ohio, Alabama, Illinois, Colorado, Georgia, Missouri, Montana, Nevada, South Dakota, Utah

PROFESSIONAL AFFILIATIONS

Fort Worth Chapter A.I.A.—Former Vice President
Texas Society of Architects
American Institute of Architects
Certified Animal Control Officer, Texas
City of Fort Worth Urban Design Commission - Chairman
Speaker at Humane Society of the US - Animal Care Expo on Animal Shelter Design

EXPERIENCE OVERVIEW

47 years of experience in architectural practice and 13 years working with Shelter Planners of America. Mr. Barnard is experienced in all aspects of architectural practice for a wide variety institutional projects. Prior to SPA Mr. Barnard has 30 years experience in the design of acute care hospitals including general surgery suites , cardiac surgery suites, Post-Anesthesia Care Units, all modalities in radiology, linear accelerators, Cath Labs, Laboratories, Central Sterile, positive and negative isolation rooms.

REPRESENTATIVE ANIMAL SHELTER CLIENTS

- New York City Animal Care & Control, two new shelters- Bronx & Queens
- Harris County Veterinary Health, Houston, TX
- Allen County SPCA, Fort Wayne, IN
- Arlington Animal Service Center, Arlington, TX
- Brown County Humane Society, Nashville, IN
- Montgomery County Animal Care & Adoption Center, Christiansburg, VA
- Humane Society for Hamilton County, Fishers, IN
- Williamson County, Franklin, TN
- Operation Kindness, Carrollton, TX
- Springdale Animal Shelter, Springdale, AR
- Maricopa County MASH Unit, Phoenix, AZ
- Shelby County Animal Shelter, Sidney, OH
- Steuben County Humane Society Angola, IN Design Build
- Animal Care Sanctuary, East Smithfield, PA
- Beaufort County Animal Services & Hilton Head Humane Association, Beaufort, SC
- Humane Society of Southern Arizona, Tucson, AZ
- Chatham County, Pittsboro, NC
- Western Arizona Humane Society, Lake Havasu City, AZ
- Animal Adoption & Care Center, Universal City, TX
- Hi-Tor Animal Center, Pamona, NY
- Pet Adoption Center Expansion, Harker Heights, TX



A Division of FMD Architects

Melanie Friedman, Principal, R.A., LEED AP

Design Lead
Principal, Ohio Office
330-836-2343
melanie@spoausa.com



EDUCATION

Kent State University - Bachelor of Architecture, Cum Laude, General Honors

ARCHITECTURAL REGISTRATION

Registered Architect since 2004
Registered in 35 states

PROFESSIONAL AFFILIATIONS

Fear Free Certified Professional
LEED Accredited Professional
NCARB #61889

EXPERIENCE OVERVIEW

Melanie's great passion for both architecture and learning has driven her to excel in both her education and her career. As a Principal with 28 years of experience (all with FMD, SPA's parent company), continuing education about products, trends, and the newest environmental design strategies remain a top priority. Her creativity and attention to detail enhance her award winning designs, but what Melanie's clients appreciate most is her willingness to listen and respond to their needs to make every design represent the style of each client.

REPRESENTATIVE ANIMAL SHELTER CLIENTS

- Berea Animal Rescue Facility – OH
- Charles County Animal Shelter Needs Assessment – MD
- Happy Tails Rescue – MN
- Humane Society of Summit County
- Linda L. Kelley Animal Shelter Needs Assessment & Shelter – MD
- Mahoning County Animal Humane Society – OH
- Paws Animal Cat Shelter – OH
- SPCA Annapolis Shelter – MD
- St. Mary's Animal Shelter – MD
- St. Mary's County Animal Shelter Needs Assessment – MD
- Traveling Tails Rescue – IL
- Van Wert County Humane Society Feasibility Report - OH
- Wagging Tails Animal Rescue – OH
- Warwick Valley Human Society – NY
- Wood County Humane Society - OH
- PAWS Atlanta Animal Shelter – GA

ADDITIONAL RECENT ANIMAL CARE EXPERIENCE

- PAWS With A Cause - MI
- Trinity Veterinary Hospital - OH
- VetERinary Specialists of the Rockies - CO
- Queenstown Veterinary Hospital - MD
- Riverbank Animal Hospital - NC
- Animal Medical Center of Middletown - KY
- Clarksburg Animal Hospital & Boarding Facility - MD
- Rehoboth Beach Animal Hospital - DE
- Aurora Animal Care Center & Aurora Kennel - OH
- Pine Meadow Vet Clinic - FL
- Redstone Animal Hospital - CO
- Seville Animal Hospital - OH
- Lewisburg Animal Hospital & Compound - TN
- Memorial Animal Hospital & Boarding Facility - OH
- Creekside Animal Clinic & Boarding Facility - OH
- Upper Arlington Vet Hospital - OH
- Jacksonville Animal Hospital - AR
- Countryside Animal Hospital - FL
- The Meadows Veterinary Center - CO
- Sebring Animal Clinic - OH

Nicole J. Mirabelli, AIA, NCARB, LEED AP, WELL AP, EDAC

Animal Welfare Architect
Equipment Specialist
330-836-2343
nicole@spoausa.com



EDUCATION

New Jersey Institute of Technology, Newark, NJ - Bachelor of Architecture, 2010
Animal Welfare Education
Florida Animal Control Association Conference
Humane Society of the United States Conference
The Association for Animal Welfare Advancement Conference
Virginia Federation of the Humane Societies Conference

PROFESSIONAL AFFILIATIONS

American Institute of Architects (AIA)
National Council of Architectural Registration Boards (NCARB)
Registered Architect in Florida (AR97947) & Pennsylvania (RA406501)
Leadership in Energy & Environmental Design Accredited Professional (LEED AP), US Green Building Council
WELL Accredited Professional (WELL AP), International WELL Building Institute
Evidence-Based Design Accreditation & Certification (EDAC), The Center for Health Design
Fear Free Levels 1, 2, 3 & Fear Free Shelters Certified

EXPERIENCE OVERVIEW

Since beginning her architectural career in 2010, Nicole has worked on a variety of building typologies. Upon graduation from college, one of her first projects was the Karen Ann Quinlan Home for Hospice, located in Fredon, NJ, where she took on the role of Medical Planner. Additionally, she has worked on several educational, commercial, institutional, and industrial projects throughout northwest New Jersey. Upon moving to Florida, Nicole gained a bit of experience in retail building design before accepting a Project Architect position at Bacon Group, Inc. Architecture, where she specialized in animal shelter design for over 9 years. Nicole's passion for and dedication to helping animals of all species led Nicole to this field. She considers herself 50% animal welfare/rights advocate and 50% architect. It is the symbiosis of these interests that has led Nicole to successfully design and consult on a myriad of animal shelter projects throughout the country.

REPRESENTATIVE ANIMAL SHELTER CLIENTS

- Animal Rescue Fund of the Hamptons, East Hampton, NY
- Centre De Services Animaliers Municipal, Montreal, Canada
- Charlotte-Mecklenburg Animal Care & Control, Charlotte, NC
- County of Santa Clara Animal Services, San Martin, CA
- Florida Keys SPCA, Key West, FL
- Gaston County Animal Care & Enforcement, Gastonia, NC
- Humane Society of the Nature Coast, Brooksville, FL
- Jacksonville Humane Society, Jacksonville, FL
- Lincoln County Animal Services, Lincolnton, NC
- Little Shelter Animal Rescue & Adoption Center, Huntington, NY
- Marion County Animal Services, Ocala, FL
- North Shore Animal League, Port Washington, NY
- Orange County Animal Services, Orlando, FL
- SICSA Pet Adoption & Wellness Center, Washington Township, OH
- SPCA Tampa Bay, Largo, FL

Alan Escoto, BS Arch.

Shelter Project Coordinator, Texas Office
817-265-8522
alan@spousa.com



EDUCATION

Bachelor of Science in Architecture,
University of Texas at Arlington, 2024
Animal Welfare Education
Humane Society of the US annual conference
Texas Unites for Animals annual conference

PROFESSIONAL AFFILIATIONS

Arlington Chamber of Commerce -Young Professional Group

EXPERIENCE OVERVIEW

After 9 years working with Shelter Planners of America, Mr. Escoto is experienced in many aspects of shelter design and animal equipment products. During his time at SPA, Mr. Escoto worked on a variety of animal shelter, animal hospitals, and boarding facilities around the United States. Mr. Escoto assisted in the needs assessment of multiple existing shelters and the development of new plan designs to fit the needs of the client. Mr. Escoto also brings an expertise in animal equipment such as kenneling, cages, medical equipment, and general equipment needed to run the daily operation of animal care facilities. His expertise allows him the ability to bring knowledge of vendors and industry standards to every client.

REPRESENTATIVE ANIMAL SHELTER CLIENTS

- Harris County Veterinary Health, Houston, TX
- National Veterinary Association (NVA) - Frisco, TX
- Allen County SPCA, Fort Wayne, IN
- Brown County Humane Society, Nashville, IN
- Fayette Regional Humane Society, Washington CH, OH
- Ingleside Animal Shelter, Ingleside, TX
- Humane Society for Hamilton County, Fishers, IN
- Williamson County, Franklin, TN
- Operation Kindness, Carrollton, TX
- Rolla Animal Shelter, Rolla, MO
- Paw Pad Boarding Center, Fort Worth, TX
- Cleveland-Bolivar County Animal Shelter, Cleveland, MS
- Vicksburg Animal Shelter, Vicksburg, MS
- Tippecanoe County Animal Shelter, Lafayette, IN
- DCDF-New Liberty Dogs Training Campus, Reno, NV
- Sioux Falls Area Humane Society, Sioux Falls, SD
- Maricopa County MASH Unit, Phoenix, AZ
- Chatham County, Pittsboro, NC
- Hi-Tor Animal Center, Pomona, NY
- Morristown Hamblen Humane Society, Morristown, TN
- Humane Society of Uvalde, Uvalde, TX
- Charles County Animal Shelter, White Marsh, MD
- Denison Animal Welfare Group, Denison, TX
- Humane Society of North Texas—Rehab Center Upgrades, Fort Worth, TX
- Southern Oregon Humane Society, Medford, OR
- Marshall Animal Adoption Center, Marshall, TX
- Alaqua Animal Refuge, Freeport, FL
- Alaqua Animal Refuge Dog Quarantine Building, Freeport, FL
- Irvine Animal Care Center, San Diego, CA
- Burke County Animal Shelter, Morganton, NC
- Bloomington Animal Shelter for San Bernadino, Bloomington, CA

Diana Contreras, BS Arch.

Job Captain, Texas Office
817-265-8522
diana@spoausa.com



EDUCATION

Bachelor of Science in Architecture,
University of Texas at Arlington, 2022
Animal Welfare Education
Humane Society of the US annual conference
Texas Unites for Animals annual conference

EXPERIENCE OVERVIEW

After 5 years working with Shelter Planners of America, Diana is experienced in many aspects of shelter design and animal equipment products. During her time at SPA, Diana worked on a variety of animal shelter, around the United States. Diana assisted in the needs assessment of multiple existing shelters and the development of new plan designs to fit the needs of the client. Diana has also worked to develop various 3Dimensional renderings for multiple projects, the images developed help clients visualize what their future building may look like once constructed. Diana also assists in the construction administration process of various projects, working with contractors throughout the process and looking over the infield progress of the building and site throughout the construction phase.

REPRESENTATIVE ANIMAL SHELTER CLIENTS

- National Veterinary Association (NVA) - Frisco, Frisco, TX
- Ingleside Animal Shelter, Ingleside, TX
- Operation Kindness, Carrollton, TX
- Rolla Animal Shelter, Rolla, MO
- Vicksburg Animal Shelter, Vicksburg, MS
- Straydog inc. Animal Shelter, Eustace, TX
- Nueces County Animal Care Center, Robstown, TX
- Burke County Animal Shelter, Morganton, NC
- City of Horn Lake Animal Shelter, Horn Lake, MS
- Montgomery County Animal Care and Control, Clarksville, TN
- Wiregrass Pet Rescue and Adoption Center, Dothan, AL
- West End Animal Services Agency, Ontario, CA
- Bloomington Animal Shelter for San Bernadino, Bloomington, CA
- Central Texas SPCA, Leander, TX
- Converse County Laramie Peak Humane Society, Douglas, WY
- Southern Oregon Humane Society, Medford, OR
- New Dog Housing for Yakima Humane Society, Yakima, WA
- Tazewell Animal Protective Society Peoria, IL
- New Dog Housing Building for Yakima Humane Society

Ryan McNutt, R.A., LEED AP BD+C

Specification Writing, Quality Control
Associate Principal, Ohio Office
330-836-2343
rmcnutt@fmdarchitects.com



EDUCATION

Kent State University - Masters of Architecture
The Ohio State University - Bachelor of Architecture

ARCHITECTURAL REGISTRATION

Registered Architect 2013, State of Ohio - Registration No. 15800

PROFESSIONAL AFFILIATIONS

LEED Accredited Professional

EXPERIENCE OVERVIEW

Ryan is a Registered Architect with 24 years of experience communicating with Owners, Project Managers, and Clients through extensive work early in his career on College and University projects. For the past six years his focus has been on Animal Care and has brought his knowledge from Acoustic Design and Equipment Layout to the designs of Animal Care Facilities. His strengths are managing a project budget and schedule while leading a team from initial design through construction completion. Ryan is able to provide diverse abilities from designing with a client, leadership and guidance, and collaboration of team members and in detailing construction documents. He has learned how to assess deadlines and evaluate priorities for starting and finishing a project. Ryan's greatest attribute has been to work closely with his clients and gain their trust and confidence. At the same time, construction managers respect his abilities and understanding of situations allowing them to work cohesively enabling deadlines and budgets to be met.

REPRESENTATIVE ANIMAL SHELTER CLIENTS

- Berea Animal Rescue Facility – OH
- Happy Tails Rescue – MN
- Humane Society of Summit County
- Mahoning County Animal Humane Society – OH
- SPCA Annapolis Shelter – MD

ADDITIONAL RECENT ANIMAL CARE EXPERIENCE

- Fusion Veterinary Orthopedics - MD
- Ethos Veterinary Health - CA
- The Pet Resort at Stonehouse - VA
- PAWS With A Cause - MI
- Mission Veterinary Partners - multiple projects across multiple states
- National Client for Emergency Veterinary Care - multiple projects across multiple states
- Corbin Farm Clinic & Boarding Facility - KY
- Paw Hootz Pet Resort - TX
- Queenstown Western Shore Vet - MD
- Velvet Paw - PA
- Kennelwood Pet Resort - MO
- Kennelwood Train & Play - MO
- Happy Tails Rescue - MN
- Pampered Pets Inn - NC
- Green Valley Veterinary Care - OH
- Animal Medical Hospital of Centereach - NY
- Trinity Veterinary Hospital - OH
- Veterinarian La Plata - MD
- Green Valley Veterinary Care - OH
- Dogtopia – CA, PA
- Countryside Animal Hospital - FL
- Upper Arlington Vet Hospital - OH
- Metro Vet Hospital - OH

Karen Reighard

Interior Designer, Ohio Office
330-836-2343
kreighard@fmdarchitects.com



EDUCATION

Kent State University – Bachelor of Arts in interior Design, cum laude

EXPERIENCE OVERVIEW

Karen is a Senior Interior Designer with over 30 years of experience, having led projects ranging from small-scale renovations to developments over 100,000 square feet. She has collaborated with some of the country's leading architectural firms, retailers, and developers, delivering spaces that meet both the client's vision and practical needs. With meticulous attention to detail, Karen ensures that design elements are cohesive and takes proactive measures to mitigate potential issues that may arise once construction begins. Her knowledge of fixtures, finishes, and equipment is continuously expanded through ongoing research and education, allowing her to deliver creative yet practical solutions to every project, while aligning with the client's budget.

REPRESENTATIVE ANIMAL CARE EXPERIENCE

- Humane Society of Summit County
- SPCA Annapolis Shelter – MD
- Ethos Veterinary health – CA
- PAWS With A Cause – MI
- Ethos Veterinary health – CA
- Mission Veterinary Partners – multiple projects across multiple states
- Pampered Pets Inn – NC
- Veterinarian La Plata -MD

Matt Silvi

Scheduling, Specifications, Ohio Office
330-836-2343
msilvi@fmdarchitects.com



EDUCATION

Kent State University - Masters of Architecture
Kent State University - Masters of Business Administration

PROFESSIONAL AFFILIATIONS

NCARB
Society of American Military
Engineers (SAME)

ARCHITECTURAL REGISTRATION

Registered Architect, State of Georgia - Registration No: RA014963
Registered Architect, State of Ohio - Registration No: 2419471

EXPERIENCE OVERVIEW

Matt brings over 15 years of experience across many architectural fields. His focus on technical requirements, code compliance, details, functionality, and constructability allow him to be a leader in the firm, mentoring staff and ensuring compliance with the Architectural Standard of Care. His primary areas of experience include Animal Care, Federal Work (DoD), Multifamily and Mixed Use, Commercial, Healthcare and Dental, Fast Food Franchise, and various other commercial and hospitality oriented architecture. Matt works diligently to ensure the needs of the client are met on time with quality documents.

REPRESENTATIVE ANIMAL CARE EXPERIENCE

- Mission Veterinary Partners - multiple projects across multiple states
- National Client for Emergency Veterinary Care - multiple projects across multiple states
- Dogtopia - multiple projects across multiple states
- PAWS With a Cause - MI
- Fusion Veterinary Orthopedics - MD
- Ethos Veterinary Health - CA
- The Pet Resort at Stonehouse - VA
- Pampered Pets Inn - NC
- Veterinarian La Plata - MD



Principal, Sr. Electrical Engineer

Ken Randall, PE, LEED AP



40
years

Experience

28 years with BHB • 40 years total

Education

BS, Electrical Engineering,
University of Texas at
Arlington

Registrations

Professional Engineer,
Texas No. 84937

**Professional
Affiliations**

Texas Society of
Professional Engineers
Fort Worth Chamber of
Commerce

Ken Randall's reputation as a solutions-oriented electrical engineer has enabled him to evaluate and design some of the most sophisticated commercial and industrial electrical systems in North Texas. His projects range from small remodels to new one million square-foot buildings. As Chief Executive Officer, Ken leads the development of BHB's long and short term strategies along with managing overall business operations. His approach to projects and client service continually strives to meet owner vision, and to design with new concepts and technologies for better buildings in mind. He is heavily involved in TSPE, promoting the continuing education of engineers in Fort Worth.

Project Experience

- **Montgomery County Animal Shelter** • Montgomery County, Tennessee • Principal-In-Charge.
- **Kaufman County Animal Shelter** • Kaufman County, Texas • Electrical Engineer.
- **Odessa Animal Shelter** • Odessa, Texas • Electrical Engineer.
- **Pearland Animal Shelter** • Pearland, Texas • Electrical Engineer.
- **Midland Animal Shelter** • Midland, Texas • Electrical Engineer.
- **Harker Heights Animal Shelter** • Pearland, Texas • Project Manager.
- **Cleveland Bolivar County Animal Shelter** • Cleveland, Mississippi • Principal-In-Charge.
- **Baytown Animal Shelter** • Baytown, Texas • Electrical Engineer.
- **Grapevine Animal Shelter** • Grapevine, Texas • Electrical Engineer.
- **Weatherford Animal Shelter** • Weatherford, Texas • Electrical Engineer.



Principal, Sr. Mechanical Engineer

Richard Watters, PE



Richard Watters came to BHB after working with a design/build contractor in the area for over two years. As an active member of BHB's leadership team, Richard manages some of the firm's multiple long-term engineering projects including healthcare, commercial, oil and gas, retail, and municipal. He is experienced in energy metering, energy studies, design/build, HVAC, plumbing, and medical gas design along with construction administration.

26
years

Experience

21 years with BHB • 26 years total

Education

MS, Mechanical Engineering, Texas A&M University

BS, Mechanical Engineering, University of Texas at El Paso

Registrations

Professional Engineer, Texas No. 96589

Professional Affiliations

ASHRAE

Texas Society of Professional Engineers

Project Experience

- **Harker Heights Animal Shelter** • Pearland, Texas • Mechanical Engineer.
- **Vicksburg Animal Shelter** • Vicksburg, Mississippi • Mechanical Engineer.
- **Ingleside Animal Shelter** • Ingleside, Texas • Mechanical Engineer.
- **Cleveland Bolivar County Animal Shelter** • Cleveland, Mississippi • Mechanical Engineer.
- **Fort Bend County Animal Shelter** • Fort Bend County, Texas • Mechanical Engineer.
- **NVA Animal Hospital** • Frisco, Texas • Mechanical Engineer.
- **Dallas Veterinary Surgical Center 02 Generator** • Dallas, Texas • Mechanical Engineer.
- **Operation Kindness Animal Shelter Addition & Renovation** • Carrollton, Texas • Mechanical Engineer.
- **Paw Pad** • Fort Worth, Texas • Mechanical Engineer.

LES BROWN, PE, LEED AP

SENIOR ASSOCIATE, MECHANICAL ENGINEER

Les Brown brings 45 years of experience in mechanical systems design and project management. His design experience includes HVAC troubleshooting, equipment replacement, code compliance, energy conservation, thermodynamics, energy monitoring and control systems, heat transfer, and temperature controls. He is also highly qualified in mechanical systems design for specialized environmental controlled areas including hospitals, labs, and computer/data processing facilities.



Proven expertise in mechanical systems design for specialized animal care environments, with a focus on energy-efficient solutions, odor control, and sustainable building performance to support the health and safety of both animals and staff.

PROJECT EXPERIENCE

- **Animal Adoption Rescue Center • North Richland Hills, Texas** • Project Manager for a new single-story 10,260 SF animal shelter and adoption rescue center. The facility includes 58 indoor dog kennels, 75 indoor cat cages, and a Sally-Port for secured pick-up, delivery and transfer capabilities. The mechanical design specified a 100% outside air unit that provides a minimum of 12 air changes per hour in all animal spaces. The unit exhausts 100% of the air from each space through an energy recovery wheel, thus tempering the incoming air to save energy. Animal spaces are designed and balanced at a slight negative pressure in relation to the corridors, which helps to confine airborne particles and odors.
- **Pearland Animal Shelter • Pearland, Texas** • Project Manager
- **City of Weatherford Animal Shelter • Weatherford, Texas** • Project Manager and Mechanical Engineer for the MEP design for a new animal shelter complex that included a 3,000 SF medical treatment facility with two operating rooms, and a 3,000 SF isolation facility with 20 isolation kennels and animal holding areas. Each facility included energy recovery wheels to pre-condition the high volumes of outdoor air. A 1,500 SF welcome center/training facility was also included.
- **CBC Animal Shelter Addition & Renovation • Cleveland, Mississippi** • Mechanical Engineer
- **Chuck Silcox Animals Care & Control Center • Fort Worth, Texas** • Project Manager
- **Prairie Paws Adoption Center • Grand Prairie, Texas** • Project Manager for MEP engineering services for the newly renovated and expanded Prairie Paws Adoption Center for the City of Grand Prairie. A facility that temporarily houses lost, stray, and adoptable pets, while providing enforcement and educational services, the shelter was in need of a larger, renovated space. The scope of work included 2,850 SF of renovation to the original 15,300 SF building, and an 8,800 SF expansion to create a spacious adoption center.
- **Midland Animal Shelter • Midland, Texas** • Project Manager
- **Wichita Falls Animals Shelter • Wichita Falls, Texas** • Project Manager

PROFESSIONAL STATS

Years of Experience: 46 years • **Education:** BS, Mechanical Engineering, Geneva College • **Registrations:** Professional Engineer, Florida, No. 0048332 • **Professional Affiliation:** ASHRAE



PHILIPPE J. LALONDE, P.E., S.E.

Page 1

PHILIPPE J. LALONDE, P.E., S.E.

President

Lalonde Engineering Inc.

6617 Red Bud Road

Fort Worth, Texas 76135

817-307-8266

plalonde@lalonde-eng.com

Engineering Experience: Lalonde Engineering, Inc. since 2004

Education

B.S., Structural Engineering, 1993

University of California at San Diego

Professional Registration

Registered Professional Engineer licensed in 30 states: Alabama, Arizona, California, Colorado, Connecticut, Florida, Georgia, Illinois, Indiana, Kansas, Kentucky, Louisiana, Maryland, Michigan, Minnesota, Mississippi, Missouri, New Jersey, New Mexico, New York, Nevada, North Carolina, Ohio, Oklahoma, Oregon, Pennsylvania, South Carolina, Texas, Virginia, Washington D.C.

Professional Experience:

Mr. Lalonde provides structural engineering services and coordinates production efforts for projects. An effective communicator with clients and peers, he establishes a clear scope of work, develops an acceptable schedule and anticipates and addresses project issues. With more than 30 years of experience in the consulting structural engineering field, his expertise includes steel, concrete and wood design.

- Selected Animal Shelter Projects
 - Operation Kindness – Carrollton, TX (27,976 sf) consisted of multiple building on a sloping site requiring walkout basement design. The steel and concrete structures were developed for multiple kennel configurations and durability as well as ease of cleanup. There were offices and a medical wing within the facility.
 - Fayetteville Regional Humane Society – Washington Courthouse, OH (5,741sf) consisted of a wood truss and stud wall system. Kennels were developed to be drained within masonry cells.
 - City of Ingleside Animal Shelter – Ingleside, TX (4,925sf) was developed in the hurricane zone of coastal Texas. The wood truss and stud wall design made for an efficient use of structure in the high wind zone. Coordination was important with the geotechnical engineering report for the sandy soils.



Thomas Inman, PE

General Site/Civil Design

Thomas has 24 years of stormwater design and environmental permitting experience involving a wide range of county, city, municipal, and private clients. Thomas has served as engineer of record for projects throughout the Nassau County, St. Johns County, Duval County, City of Bunnell, City of Flagler Beach, City of Palm Coast, and Flagler County. In addition to professional experience, Thomas is involved in local community service by participating in Flagler Family Life Center, Flagler County Chamber of Commerce, Leadership Flagler and Backyard Makeover. He has worked on municipal parks, private and public institutions, retail, and residential projects.

PROJECT EXPERIENCE

- w Nassau County School Board Continuing Services Contract, Nassau County, FL— Project manager.
- w Wildlight Elementary School Improvements, Nassau County, FL— Project manager.
- w Yulee Elementary School Improvements, Nassau County, FL— Project manager.
- w South Flagler Beach Stormwater Improvements, Flagler County, FL— Project manager.
- w St. Johns County School District, Civil Engineering Continuing Services Contract, St. Johns County, FL— Project manager.
- w St. Johns County School District (SJCSD), First Coast Technical College Workforce Training Center; St. Augustine, FL— Project manager.
- w Baymeadows Park, Jacksonville, FL— Lead civil/site engineer.
- w City of Bunnell Continuing Engineering Consultant, Bunnell, FL — Project manager.
- w City of Bunnell Professional Infrastructure Engineering Services, Bunnell, FL — Project manager.
- w BF Village Lot 5 Commercial, Middleburg, FL — Project manager.
- w Ladybird Academy Daycare - Clay County, Orange Park, F— Lead civil/site engineer.
- w Ladybird Academy Daycare, St. Johns County, FL— Lead civil/site engineer.
- w Jacksonville University, Master Plan, Jacksonville, FL— Lead civil/site engineer.

Overall Experience: 24 years

Current Role Experience: 24 years

Professional Credentials

- Bachelors, Civil Engineering, Florida State University
- Professional Engineer in Florida #61713

Professional Organizations

- Flagler Family Life Center, Member
- Flagler County Chamber of Commerce (FCCOC), Member
- Rotary International (RI), Member

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Nick Miller, PE

General Site/Civil Design

Nick has 12 years of civil engineering experience focused on private-sector land development projects. He has led design teams as the project manager for various mixed use, residential developments, institutional and senior living facilities throughout north Florida. Nick also has extensive knowledge of the permitting requirements and processes required by various Florida regulatory agencies.

Overall Experience: 12 years

Current Role Experience: 12 years

Professional Credentials

- Bachelors, Civil Engineering, Florida State University
- Professional Engineer in Florida #61713
-

PROJECT EXPERIENCE

- Nassau County School Board Continuing Services Contract, Nassau County, FL—Lead civil/site engineer.
- Wildlight Elementary School Improvements, Nassau County, FL— Lead civil/site engineer.
- Yulee Elementary School Improvements, Nassau County, FL—
- RiversEdge, Jacksonville, FL— Civil/site engineer.
- Trout River Square, Jacksonville, FL— Lead civil/site engineer.
- Cape Canaveral City Hall, Cape Canaveral, FL— Lead civil/site engineer.
- Discovery Senior Living, St. Johns County, FL— Lead civil/site engineer.
- Fountain Square at Regency Center, Miami, FL— Lead civil/site engineer.
- Hillcrest Country Club Redevelopment
- Ladybird Academy Daycare, St. Johns County, FL— Lead civil/site engineer.
- Jacksonville University, Master Plan, Jacksonville, FL— Lead civil/site engineer.

Kimley»Horn



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Melanie S. Griffin, Secretary



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FRIEDMAN, MELANIE ROSE

FMD ARCHITECTS, INC.
3200 W MARKET STREET
SUITE 205
FAIRLAWN OH 44333

LICENSE NUMBER: AR96506

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MIRABELLI, NICOLE JEANNE

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RANDALL, KEN

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FORT WORTH TX 76116

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BROWN, LESLIE R.

6300 RIDGLEA PLACE SUITE 700
FORT WORTH TX 76116

LICENSE NUMBER: PE48332

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LICENSEE DETAILS

3:23:22 PM 4/7/2025

Licensee Information

Name:	LALONDE, PHILIPPE JEAN (Primary Name)
Main Address:	6617 RED BUD ROAD FORT WORTH Texas 76135
License Mailing:	6617 RED BUD ROAD FORT WORTH TX 76135-5329

License Information

License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	61395
Status:	Current,Active
Licensure Date:	06/12/2004
Expires:	02/28/2027

Special Qualifications Qualification Effective

Structural 1	06/12/2004
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LICENSEE DETAILS

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Licenses Information

Name:

KIMLEY-HORN & ASSOCIATES, INC. (Primary Name)

Main Address:

421 FAYETTEVILLE STREET
SUITE 600
RALEIGH North Carolina 27601

County:

OUT OF STATE

License Mailing:

421 FAYETTEVILLE STREET
SUITE 600
RALEIGH NC 27601

County:

OUT OF STATE

Licenses Information

License Type:

Engineering Business Registry

Rank:

Registry

License Number:

696

Status:

Current

Licensure Date:

05/10/1977

Expires:

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LICENSEE DETAILS

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Licenses Information

Name:

MINGONET, MILTON SCOTT (Primary Name)

Main Address:

KIMLEY-HORN AND ASSOCIATES INC (DBA Name)
200 SOUTH ORANGE AVENUE
SUITE 600
ORLANDO Florida 32801

County:

ORANGE

Licenses Information

License Type:

Registered Landscape Architect

Rank:

Landscape Arc

License Number:

LA0001428

Status:

Current,Active

Licensure Date:

10/14/1991

Expires:

11/30/2025



Florida Department of Agriculture and Consumer Services

Division of Consumer Services

Board of Professional Surveyors and Mappers

2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: LB696

Expiration Date February 28, 2025

Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

KIMLEY-HORN AND ASSOCIATES, INC.

421 FAYETTEVILLE ST STE 600

RALEIGH, NC 27601-1777



WILTON SIMPSON

COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

Kimley»Horn



"Shelter Planners of America"

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State of Florida

Department of State

I certify from the records of this office that KIMLEY-HORN AND ASSOCIATES, INC. is a North Carolina corporation authorized to transact business in the State of Florida, qualified on April 24, 1968.

The document number of this corporation is 821359.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on March 21, 2025, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fourteenth day of April, 2025*




Secretary of State

Tracking Number: 6244092437CU

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INMAN, THOMAS R.

12740 GRAN BAY PARKWAY WEST
SUITE 2350
JACKSONVILLE FL 32258

LICENSE NUMBER: PE61713

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MILLER, GERALD NIXON III

1126 16th Av 23RD ST SE
JACKSONVILLE BEACH FL 32250

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TAB 5

Delivery and Approach



"We have felt very confident in the team that SPOA put in a place to complete our project on time and within budget. Their monthly "checks and balance" meetings with our general contractor and SPOA on the progress of our project proved to be invaluable.

After reviewing and interviewing all the major architects in the county, we are sure that we made the right choice in selecting Shelter Planners of America. [Shelter Planners of America] have been the partner we needed to make our building project successful."

-Sue Ann Werling, President

TAB 5 - Delivery and Approach

SERVICES AND PROJECT MANAGEMENT PLAN

Services:

Programming and Conceptual Design Validation Highlights

- Kick-off meeting with all stakeholders, discuss any updates or changes to operational protocols or budget allowances since completion of Needs Assessment and Conceptual Design
- Complete Field Review and Data Collection
- Complete site survey and other site testing requirements

Preliminary Design Highlights

- Wildlight Design Criteria Visioning
- Make adjustments to floor plan as needed
- Preliminary 3d volumes and structural identification
- Preliminary discussions on engineered building systems
- Future Expansion Planning
- Page Turn
- Budget Alignment Verification
- Provide deliverables to Owner

Intermediate Design Highlights

- Detailed code research and verification
- Complete Site Civil Engineering/Landscape Design, also set up for future expansion
- Animal Care Equipment finalization, slab design for drainage, and materials selections
- Interior Design
- Exterior materials selections
- Outline Specifications Completed
- Page Turn
- Coordinate preliminary reviews with Authorities Having Jurisdiction
- Budget Alignment Verification
- Provide deliverables to Owner

Final Draft Design Documents Highlights

- Finalize decisions from Owner
- Completion of documents including drawings and specifications for Architecture, Interiors and Engineering
- Perform clash detection and quality control
- Provide deliverables to Owner for final review

Final Design Documents Highlights

- Pick up all final changes per Owner review
- Submit to Authorities Having Jurisdiction

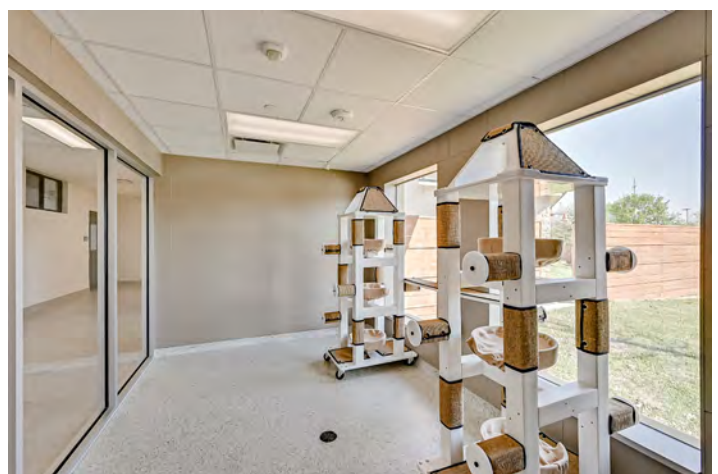
- Assist with Sending Drawings to Bidders
- Respond to AHJ comments

Bidding and Negotiations

- Assist with responding to Contractor questions
- Compile responses to questions and provide document clarifications for bidders via addenda as needed
- Assist with scope reviews and Contracts for Construction

Construction Administration

- Provide conformed documents for Construction
- Respond to Contractor Requests for Information
- Lead Bi-weekly construction meetings and issue minutes
- Complete site visit and report once per month
- Review Shop Drawings and Submittals
- Review and verify change order requests and pricing
- Sign-off on Applications for Payment
- Assist with Project Closeout





Wildlight Design Criteria Visioning

Our firm has completed many projects with similar qualities to the Wildlight District's "Town in Nature" design aesthetic. Designing with materials like exposed structural steel, expanses of glass, wood, and large planar roof canopies and overhangs appeals to a modern, creative aesthetic that we are very familiar with. Our services will encompass working with the County to develop a contextual exterior design that will meet the criteria of the District, coordinate with the functions of the various spaces, and be within the budget.



Project Management Plan:

Overall Approach

SPA's approach is to build upon the foundation developed during the needs assessment and conceptual design phases with a collaborative team-oriented dynamic. Each phase will end with a detailed page-turn of the documents with key stakeholders of the project. Having been involved in over 750 animal shelters, we will provide solutions that enhance what the county can provide in animal welfare services while also committing to the city's desired project schedule and budget.

Cost Control

Our team is proud of its extensive history of providing exceptionally designed buildings within budget. Our client's satisfaction is documented in the fact that a high percentage of our work is with previous clients. This is due in part because we recognize that a budget is something that cannot be compromised. This collaborative team works very hard to avoid any unnecessary costs caused by being off-schedule and works closely with the county staff at the beginning of a project to build accurate costs and accurate expectations regarding cost. We have an enviable record of averaging final construction cost within two percent of construction estimate. We make every effort through the use of alternates, prudent planning, and fully coordinated/completed construction documents to limit change orders and allow the owner to spend contingency funds on elective upgrades. Cost estimates are performed at all project milestones, through construction documents, regardless of project delivery methods. By performing our own estimate, we can track quantities and scope for verification of subcontractor pricing. This enables us to track the understanding of the basis of design and subcontractor's understanding of the project requirements to head off surprises in the bidding phase and conflicts arising in construction. This also helps to identify areas of focus for value engineering and cost control when certain trades sometimes show wide variances in systems; and allows us to inform the owner and make good decisions for best value.

Schedule Control

One of our core values is commitment and we have delivered nearly every project on-time. We commit to deadlines 100% and will work overtime at our expense when necessary to meet schedules rather than sacrifice the quality of documents or allow a deadline to slide. Depending upon the construction method, we will also work with phased deliverables such as early site and foundation packages to help expedite overall project schedules. **For this project, we are prepared to complete design documents and specifications within 8-9 months if the county finds value in an expedited time frame in lieu of 12 months.**

Quality Control

We are careful to make the distinction between Quality Assurance and Quality Control. Quality Assurance is setting up processes, so the work is done correctly the first time, whereas Quality Control is a systematic method of checking to see that our Quality Assurance efforts were successful. We believe it's essential to place tremendous emphasis on three precepts of Quality Assurance: the right people, clear direction, and the use of established systems. Quality Control / Assurance is a comprehensive process founded on our commitment to excellence (another core value). We determined long ago that quality cannot be "reviewed into" a project. Quality results from the concerted effort of all team members, at all levels, in every aspect of project development. Staff leadership has over 30 years of experience and staff with 10+ years of experience back them up. These senior staff members are actively involved through-out projects, from development of concepts through document production and construction. Our project schedule incorporates internal review periods prior to all major milestone schedule dates. Completing work correctly the first time is the goal.

Anticipated Outcome

This new facility will be a transformative addition to Nassau County, significantly improving the standard of care for stray, abandoned, and rescued animals while enhancing the experience for staff, volunteers, and the public. By incorporating modern design principles and best practices for animal welfare, the project will provide a safe, healthy, and welcoming environment for both animals and the people who care for them.

Key Outcomes Include:

A Humane and Efficient Animal Care Environment

The facility will be designed with proper ventilation, sanitation systems, and separated housing areas to reduce stress and the spread of illness among animals. Isolation spaces will allow for proper medical care, while designated grooming and bathing areas will contribute to overall well-being.

Enhanced Public Engagement

With well-planned adoption areas, educational spaces, and community rooms, the facility will foster a strong connection with the public and animal services. Visitors will have a comfortable and inviting space to meet and interact with adoptable pets, leading to higher adoption rates.

Long-Term Community Asset

The building will be designed with growth in mind, ensuring that it can adapt to the County's evolving needs. With an efficient layout and the potential for future expansion, the facility will remain a valuable resource for years to come.

Stronger Community Commitment to Animal Welfare

This project represents more than just a new building – it's a commitment to responsible animal care, public education, and community engagement. By investing in a modern, well-equipped facility, Nassau County is reinforcing its dedication to the well-being of animals and the people who support them.

Conclusion

SPA and our consulting teams will work hard to make sure the project we develop meets your needs. We believe the county will seek a firm that is able to use their animal shelter expertise with collaboration, technology, innovative design solutions and alternatives, value engineering, phasing and construction techniques available that can reduce costs and stay on budget. SPA is this firm. We will provide full implementation of quality control/quality assurance to make sure the project remains on budget and schedule while delivering the full project scope. We are capable of successfully delivering state-of-the-art, large and complex projects. We provide intellectual and innovative solutions to ensure that the design provides all essential and desirable attributes that provide a functional, desirable, safe and modern facility without any unnecessary expenses.

STAFF AND PERFORMANCE PLAN

Responsibilities of Personnel:

We carefully select our project teams to align individual strengths with the role each person serves. Our staff is passionate and engaged because they are in the "right seat" and enjoy what they do on a daily basis. For this project, we have the following personnel responsible for the below-listed tasks and services.

Mark Moore, Principal in Charge, Cost Estimating, Constructability Review

Mark leads the team to make sure each person has the tools they need to succeed, participates in Core Team meetings, and oversees the general progress of the project. He helps clear roadblocks with a solution-driven mindset and reviews costs and constructability for the project team.

Michael Barnard, Principal, Shelter Design Architect

Mike will oversee the shelter specific aspects of the project and ensure that all animal welfare components for proper flow, function, noise control, ventilation and equipment are properly executed by the architectural team and engineers. He will participate in internal meetings with the staff and serve as a resource for the entire team.

Melanie Friedman, Principal, Exterior Design Lead, Architect of Record

As Mike is focused primarily on the interior, Melanie will focus on the exterior design to ensure it meets the needs of the Wildlight District and is coordinated with functions for natural lighting and access. She also reviews code compliance, energy efficiency, building envelope design, and more. As both a Principal and holder of an active Florida license, she will also stamp the drawings as the Architect of Record.

Nicole J. Mirabelli, Project Manager, Construction Administrator

Working remotely from her home office in Florida, Nicole will serve as your day-to-day contact, project manager and construction administrator for the project. She will coordinate with engineers, conduct Blue Beam Sessions for team collaboration, and assist with the production to ensure all Owner requested items are being incorporated into the documents. She will also attend meetings in-person as needed and distribute meeting minutes on behalf of the project team. She will lead page-turn meetings and be involved for the duration of construction. With a strong familiarity with the entire project she will be best suited to conduct site-visits and provide field reports.

Alan Escoto, BIM Manager

Alan will lead the drawing team with management of drawing standards, coordinate model updates with engineers and ensure the electronic model is being accurately coordinated. He will provide clash detection reports and participate in internal page-turn meetings. He will also contribute directly to the production of the drawings.

Diana Contreras, Job Captain

Diana will provide production support for the drawings and specifications, and conduct product research to ensure the most up-to-date data is being utilized. She will serve as a back-up to Nicole for coordination with engineers and making sure the project is running smoothly.

Karen Reighard, Interior Designer

Karen will design the interior feature areas of the building, and oversee the development of ceilings, casework, interior elevations, finish plans/ schedules and equipment layouts and schedules. She will also provide interior signage design and quality control the entire set of interiors and FF&E drawings and specifications.

Ryan McNutt, Quality Control

Ryan will perform quality control reviews at each phase including SD, DD and CD. He will be a fresh set of eyes but will also receive a full download of the project prior to starting his reviews. He will utilize a series of checklists and other information provided from the team including meeting minutes, owner requested items list, etc. He will also review engineering drawings for coordination with architectural. There will be others on staff that are also reviewing specific portions of the project that pertain to their own areas of expertise and all drawings are self-reviewed by individual team members before handing off for final QC efforts.

Karen Reighard, Interior Designer

Karen will design the interior feature areas of the building, and oversee the development of ceilings, casework, interior elevations, finish plans/ schedules and equipment layouts and schedules. She will also provide interior signage design and quality control the entire set of interiors and FF&E drawings and specifications.

Matt Silvi, Scheduling, Specifications

Matt coordinates the team's internal schedules and staffing to ensure deadlines can be met successfully and we have enough people dedicated to the project at each phase. Matt also utilizes Speclink, our cloud-based specifications program to complete both outline and full book specifications between the DD and CD phases. Matt and Ryan are great friends and have adjacent offices – they interact closely together to ensure coordination of the specifications with the drawings and address items in real-time as Ryan is reviewing the sets.

Methods for Prompt Service:

Our firm has a reputation for a high level of responsiveness. This relates to design with clients and engineers, as well as with contractors during construction. We pride ourselves on providing quick turnarounds for the production of meeting minutes, site visit reports, RFI responses, and correspondence with all team members. We also typically work within a regular cadence of meetings (bi-weekly is most common) with the Owner's Core Team to share information, help with timely decision making, and keeping progress on track.

"I have found the owners and staff at SPOA to be very professional, highly engaged, knowledgeable and responsive to any and all issues that arose. They are thorough in their work, they are engaged with Operation

Kindness and always have our best interest at the forefront of everything they do."

-Bob Catalani, CEO

Customer Satisfaction:

Our clients' satisfaction is documented in the fact that a high percentage of our work is with previous clients. We not only live by our reputation, but our care and passion for what we do ensures that we work diligently to exceed customer expectations. Relationships are one of our core values, and we build partnerships for the long term.

"[Shelter Planners of America] is knowledgeable, responsive, and invaluable. They were able to "see around corners" to help us avoid critical design mistakes. The list of expertise that the SPOA team brought to the table is endless and I simply can't imagine having gone through this process without them. I wouldn't even consider undertaking the design of a new building without the expertise and assistance of Shelter Planners of America"

-Ondrea Johnson, Director

Prompt Complaint Resolution:

We strive to not have customer complaints ever. On the rare occasion that there is an issue, we work immediately to resolve it. What comes up more often in projects are challenges with vendor equipment delivery schedules or concerns with how to maintain the equipment long-term. Our relationships with many of the top animal care equipment suppliers enable us to help resolve customer concerns related to these items and have a positive outcome in keeping on schedule as well as maintaining facilities over time.

"I found [Shelter Planners of America's] attention and responsiveness during the project to be outstanding and they were not only interested in performing their contractual duties, but were very willing to assist in determining resolutions to other issues we faced. In short, I would highly recommend Shelter Planners of America for any future animal shelter projects that any group may be planning moving forward."

-Brian Stevens, Director, Facilities and Construction

Effective Performance and Training:

Engaged employees are much more effective in their day-to-day work. We spent years creating a culture that is supportive and fun while we strive for excellence in everything we do. Our open and honest communication allows us to be vulnerable with each other, share lessons learned, and raise a hand when we need help. We also utilize a playbook of checklists and procedures that we are continually updating to consistently improve our internal processes. Staff training is a regular part of what we do, both informally and formally. From technical training in the software we use, to sharing best practices in project management or how to put a complete set of documents together for less experienced staff, there is an almost continual flow of information going through the office among our team. Peer-to-peer training is also encouraged to share knowledge as it is being learned.

Timely Initiation and Completion of all Work:

Once selected for a project, SPA immediately develops a milestone schedule and sets up a kick-off meeting. This ensures a strong start to the project that can continue through the duration of each phase. Before sharing the schedule with the Client, we first obtain buy-in and confirmation from all consultants to ensure that they can commit to the set dates as well. At the kick-off meeting we discuss the process, flow of information, decision making, and more to set clear expectations and lines of communication for successful results.

As each phase completes, we will host a page-turn meeting with our internal team and engineers to give the entire team a chance to see progress, understand what is being provided, ask questions, make decisions, and coordinate the drawing package. Then, we will do the same thing with you as the Owner. Once all feedback has been provided and documented for implementation into the project, we will track the incorporation of the feedback as the next phase is in process. Once we are at full completion of design and construction documents, we will internally coordinate again and will also update the drawings as needed to clarify items from building department comments and contractor RFI's to create a Conformed Set of documents for Construction. We will then update documents as needed during construction if changes or upgrades are made along the way for a full as-built set of documents. Many people would consider an architect's work as complete when the drawings are initially done, but we do not consider all our work to be completed until you have fully occupied the

building for 1 year, had any kinks in your systems worked out, and had a complete 11-month warranty walk-through.

"[Shelter Planners of America] proved to be extremely knowledgeable in shelter design and operations and was very easy to work with on the development of a plan that encompassed our needs. [SPOA] was always responsive and a pleasure to work with. Our building process was handled with professionalism, timeliness, understanding, patience and commitment. I don't feel you will find a more qualified person to design a facility. I highly recommend [Shelter Planners of America]."

-Michael White, DVM, MS, Director of Harris County Public Health

SUBCONSULTANT INFORMATION

Our MEP and Structural sub-consultants are trusted, long-time partners of ours and very adept at providing for the specialized needs of animal care facilities, HVAC ventilation, plumbing systems, and more. The strength of our relationship enables great communication, coordination, and timeliness of their work. We are a priority client to them, and this enables our entire team to prioritize the County and this work as a key project. For Civil Engineering, we have done multiple projects with Kimley-Horn, and their Jacksonville office is actively working in the County of Nassau, and eager to help this project succeed.

Baird, Hampton & Brown (BHB)

The multi-disciplinary firm of BHB provides the complete, integrated services of: civil, structural, and MEP engineering; land surveying; and landscape architecture - all under one roof. Our teams work collaboratively to provide our clients with innovative, sustainable design solutions throughout the United States. BHB principals and associates are at the "hands-on" center of all planning, direction, and design of every project.

Animal Shelter Experience:

With dogs and cats coming to and from a shelter every single day, it is crucial to keep the air clean and the spaces habitable to reduce the stress of the animals, as well as transferable diseases and bacteria. At BHB, we have designed dozens of animal care facilities including shelters, adoption centers, vet clinics, pet daycares, and even the occasional cattle, swine or horse barn.

Our mechanical and electrical engineers have extensive experience designing MEP systems specifically for animal facilities, and we understand the specific processes that need to be implemented for each aspect of engineering to ensure the health of the animals that reside in the shelters.

Animal Facilities Experience:

Operation Kindness
 Prairie Paws - Grand Prairie
 Grapevine Animal Shelter
 Paw Pad
 Midland Animal Shelter
 Baytown Animal Shelter
 Pearland Animal Shelter
 Odessa Animal Shelter
 Kaufman Animal Shelter
 Montgomery County Animal Shelter
 North Richland Hills Animal Shelter
 Lewisville Adoption Center
 Seguin Animal Services
 St. Francis Veterinary Clinic
 Arlington Heights Animal Hospital
 Wichita Falls Animal Shelter
 Harker Heights Pet Adoption Center
 Allen Animal Shelter
 Fort Bend County Animal Shelter
 Burleson Animal Shelter
 Ennis Animal Shelter
 Hurst Animal Shelter
 Mesquite Animal Shelter
 Pflugerville Animal Shelter
 North Vet Clinic - Keller
 Creekside Vet Clinic - Keller

Lalonde Engineering

Mr. Lalonde provides structural engineering services and coordinates production efforts for projects. An effective communicator with clients and peers, he establishes a clear scope of work, develops an acceptable schedule and anticipates and addresses project issues. With more than 30 years of experience in the consulting structural engineering field, his expertise includes steel, concrete and wood design.

Animal Facilities Experience:

Operation Kindness - Carrollton, TX (27,976 SF) consisted of multiple building on a slope site requiring walkout basement design. The steel and concrete structures were developed for multiple kennel configurations and durability as well as ease of cleanup. There were offices and a medical wing within the facility.

Fayetteville Regional Humane Society - Washington Courthouse, OH (5,741 SF) consisted of a wood truss and stud wall system. Kennels were developed to be drained within masonry cells.

City of Ingleside Animal Shelter - Ingleside, TX (4,925 SF) was developed in the hurricane zone of coastal Texas. The wood truss and stud wall design made for an efficient use of structure in the high wind zone. Coordination was

important with the geotechnical engineering report for the sandy soils.

Kimley-Horn

Founded in 1967, **Kimley-Horn** is a full-service, employee-owned, multidisciplinary consulting firm offering a broad range of engineering, planning, landscape architecture, and environmental services to clients in both the private and public sectors. Over the years, we have grown from a small group of engineers and planners to one of the most respected consulting engineering firms in the nation—and a recognized leader in land development. Today, Kimley-Horn has over 8,500 employees in more than 140+ offices across the United States and in Puerto Rico, offering a full range of consulting services to local, regional, national, and international clients.

Our local Kimley-Horn office: 12740 Gran Bay Parkway West, Suite 2350, Jacksonville, FL 32258

Kimley-Horn provides consulting and design services for both public and private sector clients — within the same communities. As a result, our staff members are proficient in understanding the needs and requirements of multiple governmental agencies, both on projects performed directly for those agencies, and on projects which must be reviewed and approved by those agencies.

Our work in **Nassau County** includes a Continuing Services contract for as needed Engineering Services.

Our history with clients in Florida has demonstrated our ability to assemble a diverse team of in-house professionals from our local offices throughout the state. We have local and regional experience with team members who have extensive knowledge of the surrounding areas. Kimley-Horn has the size, diversity of talent and services, and proven history of producing innovative, award winning designs. We take great pride in the **strength of our resources**, our **integrity as a firm**, and the **character of our people**. Throughout the firm's growth, we have come to appreciate the value and importance of remaining true to our roots, focusing on our local clients, and providing them with the personalized and responsive service they deserve. Kimley-Horn is a firm with many disciplines, but one expertise: **making our clients successful**.

Animal Facilities Experience:

Manatee County Road Administration and Animal Shelter, Bradenton, FL

City of Austin Animal Shelter, Austin TX

San Bernardino Animal Shelter, City of San Bernardino, CA

Animal Shelter, Operation Kindness, Carrollton, TX

Williamson County Animal Control Center, Franklin, TN

New Zoo at EG Onsite - Animal Care, Elk Grove, CA

City of Virginia Beach, Virginia Aquarium Marine Animal Conservation Center, City of Virginia Beach, VA

Flowertown Animal Hospital, Summerville, SC

SVP Animal Hospital - Towne Lake, Cypress, TX

Collin County Animal Shelter, Collins County, TX

Denton Animal Services, TX

INNOVATIVE IDEAS

Your current proposed building has been conceptually designed with best practices in animal welfare portrayed throughout the layout. It represents the highest and best use for the configuration of a shelter. If budget and timing were of no concern, it would be an ideal solution for your project. However, as we understand from the discussion at the April 9th Commissioner's Meeting, timing is urgent and funding for the project as-is, would not be available for several years yet. This is not an ideal situation, and we believe there are some adjustments that can be made to the plan and overall design without sacrificing the quality of life or care that the animals receive. Additionally, **these adjustments would allow for the ongoing operations of the shelter facility to be more efficient in terms of energy and maintenance costs and would make more of the site available for future expansion while maintaining the three-dimensional attributes that are important to the aesthetics of the Wildlight District.**

Through our extensive knowledge of animal welfare operations and shelter design, we are prepared to offer alternative and proven ideas for efficient ways to layout the adoption, stay and holding areas utilizing a combination of indoor-outdoor runs, quick clean kennels and jumbo kennels to maximize space usage on the tight site. The reductions in footprint would also give some relief to the exterior space available to the sally port area and provide some much-needed maneuverability for the fleet vehicles, all while maintaining a naturally lit and attractive adoption environment, proper separation of dogs, and ease of circulation for staff away from the public. **If these alternatives were approved, the results would be lowered design fees and construction costs, a quicker schedule for completion of both design and construction durations, and no change required to your current policies and 95% live release rate goals.**

Cost estimating was also raised at the April 9th meeting as a concern, because exact pricing cannot be known until bids are received and after the design is completed. As previously discussed, we have a strong track record for bringing projects in on budget and completing our own cost estimates. However, we also have great relationships with many contractors that we can utilize to validate our estimates as the project progresses. **This voice of real-time data and bidding knowledge can give a greater level of confidence that the County can utilize as it continues its efforts to line up the timing of funding sources. We can also assist with a phased development plan and associated estimates for each phase with draw-down schedules of when the money is needed as the different milestones of construction are achieved.** Again, validating this with contractors helps provide accurate projected accounting that can be utilized for strategically planning the execution of the project's funding.

Our services go beyond just serving as your architect, we will be your partner and advocate to help see the project through to fruition.



TAB 6

Reference Review



"I cannot say enough great things about [Shelter Planners of America.] From day one I knew we were in the best hands possible. Along with County Commissioners, Dog Warden, and Sheriff, I was in constant contact with [SPOA] throughout the entire process. SPOA was there EVERY step of the way with very useful info and feedback. To this I continue to recommend Shelter Planners of America to any organization looking to build a brighter future for adoptable animals."

-Joe Laber, Vice President of SCARF, Shelby County Animal Rescue Foundation

TAB 6 -Reference ReviewNC25-010-RFQ
Nassau County Animal Services Campus**FORM B****RESPONDENT QUESTIONNAIRE**

The following questionnaire shall be answered by the Respondent for use in the evaluation process.

1. Company Name: FMD Architects, Inc. dba Shelter Planners of America
 Address: 1000 Texan Trail, Ste 260
 City/State/Zip: Grapevine, TX 76051
 Phone: (817)265-8522 Email: mark@spousa.com
 Website Address: www.shelterplannersofamerica.com

2. **COMPANY STRUCTURE:**

Sole Proprietor Partnership Corporation Other _____

3. Are you registered with the FL Secretary of State to conduct business? Yes ☒ No ☐
 4. Are you properly licensed/certified by State of Florida to perform the specified services?
 Yes ☒ No ☐

5. **EXPERIENCE:**

Years in business: 34 (FMD Architects, Inc.)
 Years in business under this name: 15 (FMD) 30 (SPA) 1 FMD dba SPA
 Years performing this type of work: 16 (FMD) 37 (SPA)
 Has your company: Failed to complete or defaulted on a contract: _____ Yes ☒ No
 Been involved in bankruptcy or reorganization: _____ Yes ☒ No
 Pending judgment claims or suits against firm: _____ Yes ☒ No

6. **PERSONNEL**

How many employees does your company employ: 28
 List all positions or position categories within your firm (may use additional sheets if needed).

Position/Category (List all)	Full-time	Part-time
Principal	3	
Associate Principal	2	
Director of Production	1	
Project Architect/Manager	4	
Interior Designer	2	
Architectural Job Captains	6	
Architectural Support	5	
Animal Equipment Specialist	1	
Administrative	3	1



7. REFERENCES:

List at least three references for which you have provided services related to this RFP Scope of Services (similar scope/size) in the past five years - preferably government agencies.

Reference #1:

Company/Agency Name: Williamson County Animal Center
 Address: 1006 Grigsby Hayes Ct, Franklin, TN 37064
 Contract Person: Ondrea Johnson, Director
 Phone: 615-927-5450 Email: ondrea.johnson@williamsoncounty-tn.gov
 Project Description: 32,000 SF New Animal Shelter
 Contract \$ Amount: \$12.8 M
 Date Completed: 2022

Reference #2:

Company/Agency Name: Nevada Humane Society
 Address: 2825 Longley Lane Suite B Reno, NV 89502
 Contract Person: Jerleen Bryant, Chief Executive Officer
 Phone: 775-856-2000 ext. 319 Email: jbryant@nevadahumanesociety.org
 Project Description: We just started working on the Nevada Humane Society but Jerleen
 Contract \$ Amount: has been a client of ours for years, and has brought us along
 Date Completed: as she has moved between different shelter locations.

Reference #3:

Company/Agency Name: Montgomery County Animal Care and Control
 Address: 435 Jordan Rd, Clarksville, TN 37042
 Contract Person: Dave Kaske, Director
 Phone: 931-648-5787 Email: djkaske@mcgtn.net
 Project Description: 24,000 SF New Animal Shelter, completing 2025 \$26 M

Note: Contact information is also provided for references on all project pages.

8. NOTICE OF PARTIES AND BINDING AUTHORITY

The following information is required if Respondent is selected for award of a contract with the County.

Notice to Parties

All notices, demands, requests for approvals or other communications shall be in writing, and shall be sent by registered or certified mail, postage prepaid, return receipt requested, or overnight delivery service (such as federal express), or courier service or by hand delivery to:

Contractor Name: FMD Architects, Inc. dba Shelter Planners of America
Attn: Melanie Friedman
Mailing Address: 3200 W. Market St, Ste 205
Fairlawn, OH 44333

Binding Authority

The person to execute the contract must be an officer of the company. If not an officer of the company, Respondent must provide proof of signing authority. Please provide the name, email address, and phone number of person who will execute the contract, if awarded.

Name of Person to execute contract (if awarded): Melanie Friedman
Title: Principal
Email Address: melanie@spousa.com
Phone Number: 330-836-2343

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TAB 7

Current Workload



"I found [Shelter Planners of America's] attention and responsiveness during the project to be outstanding and they were not only interested in performing their contractual duties, but were very willing to assist in determining resolutions to other issues we faced. In short, I would highly recommend Shelter Planners of America for any future animal shelter projects that any group may be planning moving forward."

-Brian Stevens, Director, Facilities and Construction, Chatham County Animal Services

TAB 7 - Current Workload

At SPA, we understand even the most highly qualified people cannot do quality work if they are overloaded. This is why we concentrate our staff and efforts on a limited number of projects rather than over commit to too many projects at one time. We have selected this team as the most appropriate for knowledge, skill, strengths, and availability specifically for your project.

When awarded this work, it will be a key project for our team and will be throughout its entirety. From design to substantial completion, every phase is as important as the next. Our firm has a set of core values; one of them being commitment. This core belief and company policy requires us to deliver on our promises. Our reputation has been built upon this standard.

Step 1 - Needs Assessments

Various, ongoing with 6-8 week deadlines for each

Step 2 - Conceptual Design Only

Project		Prime or Sub
TAPS	5/7/2025	Prime
Hamilton County	6/10/2025	Sub-Consultant
Ontario, CA	7/2/2025	Sub-Consultant

Step 3 - Full A/E Services

Project	SD's	DD's	CD's	C/A	Prime or Sub
Southern Oregon Humane, OR	5/6/2025	8/19/2025	TBD		Prime
Central Texas, TX			4/31/25		Prime
Laramie/Converse County			4/18/2025		Sub-Consultant
Yakima, WA	5/15/2025	TBD	TBD		Prime
Nueces County Animal Care Center				12/12/2025	Prime
Montgomery				10/1/2025	Prime
Horn Lake				6/15/2025	Prime



"Shelter Planners of America"

A Division of FMD Architects

TAB 8

Costs



"We are extremely pleased with the layout of our new building. We truly appreciate design features that contribute to better animal health and make for a cleaner, more comfortable surroundings for the animals, staff and the public."

-Kathy Prew, Executive Director, Monterey County Animal Services Center

TAB 8 - Costs

Not Applicable

TAB 9

Attachment/Forms Administrative Information



"Shelter Planners of America's assistance with the design of our new shelter has been invaluable to the HSM. Your guidance saved us from making major mistakes that would affect the animal's wellbeing."

-Kent Robinson, Executive Director, Humane Society of Missouri

FORM A

NC25-010-RFQ
Nassau County Animal Services Campus

**SWORN STATEMENT
UNDER FLORIDA STATUTE 287.133(3)(a) ON PUBLIC ENTITY CRIMES**

TO BE RETURNED WITH BID

THIS MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER
AUTHORIZED TO ADMINISTER OATHS

1. This sworn statement is submitted with Bid, Proposal or Contract for Nassau County Animal Services Campus.
2. This sworn statement is submitted by FMD Architects dba Shelter Planners of America (entity submitting sworn statement), whose business address is 3200 W. Market St, Ste 205 Fairlawn, OH 44333 and its Federal Employee Identification Number (FEIN) is 34-1722475. (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
3. My name is Melanie Friedman (please print name of individual signing), and my relationship to the entity named above is Principal / Owner.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services, any leases for real property, or any contract for the construction or repair of a public building or public work, to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction or a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in paragraph 287.133(1)(a), Florida Statutes, means:
 - a) A predecessor or successor of a person convicted of a public entity crime; or
 - b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not to fair market value under an arm's length agreement, shall be prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one of more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies.)

_____ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the Hearing Officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

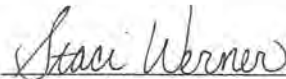

Signature
April 15, 2025
Date

State of: Ohio
County of: Summit

Sworn to (or affirmed) and subscribed before me by means of X physical presence or _____ online notarization, this 15th day of April, 2025 by Melanie Friedman who is X personally known to me or _____ produced _____ as identification.



STACI WERNER
Notary Public
State of Ohio
My Comm. Expires
March 22, 2028


Notary Public

My commission expires: March 22, 2028

FORM CNC25-010-RFQ
Nassau County Animal Services Campus**DRUG FREE WORKPLACE CERTIFICATE**

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that FMD
Architects, Inc. dba Shelter Planners of America (print or type name of firm)

1. Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance in the workplace named above and specifying actions that will be taken against violations of such prohibition.
2. Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
3. Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
4. Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, or any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.
5. Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6. Makes a good faith effort to continue to maintain a drug free workplace through the implementation of a drug free workplace program.

[Remainder of the page intentionally blank.]

NC25-010-RFQ
Nassau County Animal Services Campus

"As a person authorized to sign a statement, I certify that the above-named business, firm, or corporation complies fully with the requirements set forth herein."


Authorized Signature

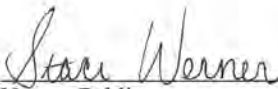
April 14, 2025
Date Signed

State of: Ohio
County of: Summit

Sworn to (or affirmed) and subscribed before me by means of X physical presence or online notarization, this 15th day of April, 2025 by Melanie Friedman who is X personally known to me or produced as identification.



STACI WERNER
Notary Public
State of Ohio
My Comm. Expires
March 22, 2028


Notary Public

My commission expires: March 22, 2028

FORM D (E-1)NC25-010-RFQ
Nassau County Animal Services Campus**CONTRACTOR E-VERIFY AFFIDAVIT**

I hereby certify that FMD Architects, Inc. (Contractor Company Name) does not employ, contract with, or subcontract with an unauthorized alien, and is otherwise in full compliance with Section 448.095, Florida Statutes.

All employees hired on or after January 1, 2021 have had their work authorization status verified through the E-Verify system.

A true and correct copy of FMD Architects, Inc. (Contractor Company Name) proof of registration in the E-Verify system is attached to this Affidavit.



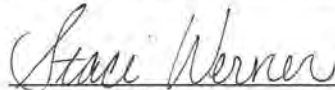
Print Name: Melanie Friedman

Date: April 14, 2025

STATE OF OHIO

COUNTY OF Summit

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 4/15/25 (Date) by Melanie Friedman (Name of Officer or Agent, Title of Officer or Agent) of FMD Architects, Inc. (Name of Contractor Company Acknowledging), a Ohio (State or Place of Incorporation) Corporation, on behalf of the Corporation. He/She is personally known to me or has produced Drivers License as identification.


Notary Public

Staci Werner
Printed Name



STACI WERNER
Notary Public
State of Ohio
My Comm. Expires
March 22, 2028

My Commission Expires: March 22, 2028



My Company Account

My Company Profile

Company Information

Company Name

FMD Architects, Inc.

Company ID

2670225

Employer Identification Number (EIN)

341722475

DUNS Number

NAICS Code

541

Doing Business As (DBA) Name

Shelter Planner of America

Enrollment Date

Apr 16, 2025

Unique Entity Identifier (UEI)

UUC9BML4JJW7

Total Number of Employees

20 to 99

Sector

Professional, Scientific, and Technical Services

FORM E

NC25-010-RFQ
Nassau County Animal Services Campus

COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS AFFIDAVIT

Section 787.06, Florida Statutes

Contract, contract renewals and contract extensions

Before me the undersigned authority, personally appeared
Melanie Friedman, whom after being duly sworn, deposes and states:
Affiant

1. My name is Melanie Friedman and I am over the age of 18 years of age and I have personal knowledge of the matters set forth herein.
2. I am a corporate officer or other authorized person with FMD Architects, Inc., a non-governmental entity. I assert and acknowledge that I have legal authorization to contractually bind the non-governmental entity.
3. The non-governmental entity does not use coercion for labor or services, as defined in Section 787.06, Florida Statutes.
4. This declaration is made pursuant to Section 92.525, Florida Statutes. I understand that making a false statement in this declaration may subject me to criminal penalties.

Under penalties of perjury, I declare that I have read the foregoing Anti-Human Trafficking Laws Affidavit and that the facts stated in it are true.

Further Affiant Sayeth Naught.

Signature: 

Firm Name: FMD Architects, Inc.

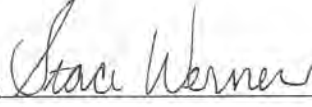
Title: Principal

Date: April 14, 2025

Acknowledgment

The foregoing Affidavit was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 15th day of April, 2025 by Melanie Friedman who is personally known to me or who has produced Drivers License as identification.

[Notary Seal]

Signature: 



STACI WERNER
Notary Public
State of Ohio
My Comm. Expires
March 22, 2028